



## INSTRUCTIONS TO CERTIFIED EXAMINER

- This test shall not be conducted on the same day as the annual defensive driving performance observation. The test should be taken without passengers in the vehicle.
- If the driver fails the test, he/she is disqualified from driving under Article 19-A. The driver may make a request to the carrier for a reexamination.

## DRIVER INFORMATION

Driver's Last Name		First		M.I.		
Date of Birth (Month/Day/Year)	Driver License ID Number	State Licensed	License Class	Endorsements	Restrictions	Expiration Date
Driver's Signature						

## CARRIER INFORMATION

Carrier/DBA Name		
Legal Name (if different)	Federal ID Number	19-A Business ID Number

## VEHICLE INFORMATION

Type of Vehicle	Adult Seating Capacity	GVWR	Vehicle Plate Number	State
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<b>1. PRE-TRIP TEST</b>	<b>Point Value</b>	<b>EN-ROUTE (Continued)</b>	<b>Point Value</b>
A. Failed to check wheels, tires	5	J. Failed to use proper speed - impedes traffic	5
B. Failed to check validation of required vehicle stickers	5	K. Failed to use proper steering control	5
C. Failed to check lights	5	L. Failed to use proper braking	5
D. Failed to check windshield, wipers, horn, and steering	5	M. Failed to use proper acceleration	5
E. Failed to check emergency equipment: fire extinguisher, and emergency reflectors	5	N. Failed to use proper speed for conditions	DQ
F. Failed to check seats and restraints when equipped.	5	O. Failed to anticipate and/or identify hazards	5
G. Failed to check passenger entry and emergency exits	5	P. Failed to yield right-of-way	DQ
H. Failed to check all gauges, heater, and defroster	5	Q. Failed to use proper lane/s	10
I. Failed to check all mirrors and adjust as needed	5	R. Failed to properly use transmission	5
J. Failed to perform static brake check	5	S. Failed to observe traffic control devices	DQ
K. Failed to properly use seat belt	5		
L. Failed to perform 50 ft. brake test	10	<b>4. PARKING AND BACKING</b>	
<b>2. DEPARTING</b>		A. Failed to leave the vehicle to check rear before backing (no observer)	10
A. Failed to signal	5	B. Failed to observe (backing)	DQ
B. Failed to observe	10	C. Unable to park	DQ
C. Failed to use caution	10	D. Failed to properly position the vehicle	5
<b>3. EN-ROUTE</b>		E. Stopped too far away from, or hit, curb	5
A. Failed to properly signal	5	F. Excessive maneuvers in parking	5
B. Failed to observe	10	<b>5. SIMULATED PROCEDURES FOR RECEIVING/ DISCHARGING PASSENGERS</b>	
C. Failed to demonstrate proper judgment approaching/at intersection; speed, turning, stopping, observing, etc.	10	A. Failed to use caution at approaching/departing, receiving/discharging points	DQ
D. Failed to make proper lane changes; signals _____, observes _____, procedure _____	5	B. Failed to properly activate warning lights/devices (where applicable)	DQ
E. Failed to regularly check mirrors while driving	5	C. Lacked knowledge of proper crossing procedures as required by NYS Education Department (where applicable)	DQ
F. Failed to stop properly at RR crossing	DQ	D. Failed to observe pedestrians/passengers or other hazards at receiving and discharge points	DQ
G. Failed to use proper clutch/engine control	5		
H. Failed to use proper judgment in traffic	10		
I. Failed to demonstrate proper following distance	DQ		

## RESULTS

<input type="checkbox"/> QUALIFIED	<input type="checkbox"/> DISQUALIFIED
if disqualified, check all that apply:	
<input type="checkbox"/> 40 or more points circled	<input type="checkbox"/> One or more disqualification (DQ) item(s) circled
<input type="checkbox"/> Any two, or more, 10 point items circled	

## EXAMINER'S CERTIFICATION (Examiner use page 2 for any comments)

Certified Examiner's Name			Driver License ID Number		
Certificate Number	Certification Class	Endorsements	Restrictions	Expiration Date	

**CERTIFICATION:** I certify that I currently hold a valid examiner certification as required in accordance with Article 19-A of the New York State Vehicle and Traffic Law, that I hold the appropriate class driver license with the proper endorsements, that I have tested the above driver in compliance with Section 6.11 and/or Section 6.15 of Part 6 of the Commissioner's Regulations and reported the results to the employer. I acknowledge and understand that knowingly making a false statement in connection with this report or in any proofs or reports in connection with it for the purpose of deceiving or substituting, or causing another person to deceive or substituting, in connection with this examination or report may subject me to criminal prosecution for a misdemeanor or felony under the Vehicle and Traffic Law and/or Penal Law.

Certified Examiner's Signature <b>X</b>	Date of Test
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**CERTIFIED EXAMINER'S COMMENTS:**